

# D.P. Sutherland School

PTO MEETING MINUTES  
January 3, 2012

Mario Mugrace, Co-President, called the meeting to order at 6:37 PM.

## Present:

S. McCaffrey, M. Mugrace, G. Tucker, C. Phoenix, R. DeJohn, B. Bedell, M. Bulan, M.E. Brown, H. DiOrio

## Minutes:

The December minutes were posted on the website, but we had no hard copy to review at the meeting. We'll review the December and January minutes at the February meeting.

## Treasurer's Report:

Melissa Bulan presented the Treasurer's Report for November and December. She mentioned that she received 6 returned checks from the Holiday Gift Shop. We were charged \$15 for each check. She will contact the families, but if she cannot collect the money, the PTO will have to cover it. Betty Bedell made a motion to accept the Treasurer's Report for November and December 2011. Stacie McCaffrey seconded this motion; all in favor and the motion was carried.

## ACTION ITEMS (COMPLETED):

- A Holiday Shop Committee was formed and they met prior to the PTO meeting to recap this past year's shop and brainstorm ideas for next year's event.
- Mario followed-up with Ann regarding the 5<sup>th</sup> grade movie night. It went well and they are interested in doing another one in March.
- Stacie took inventory of our Sandy Candy for Winterfest and decided that we have plenty.

## ACTION ITEMS (TO BE DONE):

- Mary Ellen will follow-up with Guptill's in response to their memo regarding hosting a DPS night.
- Mario will follow-up on a DPS night with the Albany Devil's
- Mario will check the other web-sites to see if we can add useful forms to our PTO page for parents such as school health forms, notes to school, building use forms and so on.
- Mario will speak to Mrs. Ostwald regarding doing something with Original Works
- Mary Ellen will confirm the date of the transportation appreciation
- Betty will check with Leslie Cahill to see if she purchased a WMHT Music for the Holidays DVD for Mrs. Glennie and DPS.
- Betty will check with Jack and Frank about relocating the glass bulletin board in the lobby.
- Stacie to look at getting shirts for the DPS Odyssey of the Mind teams. Mario will find out how many students are participating.
- Melissa will invite Sharon from Lifetouch to an upcoming PTO meeting to discuss our new contract.

## Correspondence:

Mario received a letter from Price Chopper stating that we have 33 Advantage Cards registered for Tools for Schools.

## Marketing and Communications:

- Newsletter:  
Colene is hoping the Newsletter will be out by Friday.

## New Information/Requests:

- Enrichment** - any new ideas? Roxanne offered to come up with a Mother's Day craft/enrichment club. Something with a Garden club tie-in.
- Sno-Cone Day** - Beth and Roxanne are working on setting a date!
- Movie Night** - the 5<sup>th</sup> grade will be doing another movie fundraiser. Possibly in March.

☐ **Fundraising:**

- A Butter Braid fundraiser will go out before Easter.
- Spiritwear - we talked about selling only Car Magnets this year. Stacie will get info.
- Krause's - Mary Ellen is coordinating this. More info to come.

**Upcoming Events:**

**Chess Club** - Starts 1/10. 20 students signed up. Mr. Kelvin needs 2-3 adults who know the game of chess to help out.

**Winterfest** - 1/14. Stacie will forward information to Melissa with regards to the donation to the Transportation department. We have plenty of Sandy Candy and volunteers for the event.

**Brown Bag Auction** - 1/21. Melissa has prepared a flier reminding families that we still need donations. She will also be asking for volunteers for the night of the auction as well as food donations.

**Recent Feedback:**

**No-sew Quilt Club** - it was a very popular enrichment activity. 21 kids signed up. Will do it again next year.

**Odyssey of the Mind** - there are three teams participating from DPS. Mario attended a training session for coaches. Odyssey will be held on 3/10. Stacie will investigate the cost of shirts for the Odyssey teams. Mario will try and find out how many students are participating.

**Wreath Fundraiser:** Mary Ellen received a check from the wreath company. We only made \$28.00 on the fundraiser. This was due to the high shipping costs of the wreaths.

**SUNSHINE**

Melissa had questions about last month's Sunshine requests. She will check with Jack regarding her question.

**TEACHER REP.**

February will be Heather DiOrion's last PTO meeting before her maternity leave. She is trying to find a new teacher to take over for the rest of the year.

**Other Business:**

Melissa met with Sharon from Lifetouch about our new contract. She has many questions with regard to new picture packages as well as the yearbook. It was suggested that Sharon come to our PTO meeting. Melissa will invite her.

Roxanne made a motion to adjourn the meeting. Heather seconded this motion. The meeting was adjourned at 7:58 PM.

Respectfully submitted,  
Betty Bedell  
Co-Secretary