

First Days of School with Mr. McMillen

You are receiving this document if you have been added to Mr. McMillen's class after the first week of school or if you have been away from school for the first week. Be sure to complete all of the assignments on this form within 5 days of being enrolled in class.

- I. Visit class website: Go onto www.paloverde.org , click on teachers, click on M-O and click on my last name (McMillen) or type the following web address directly into the web browser, <http://teachersites.schoolworld.com/webpages/TMcMillen/> . This will bring you to my Homepage.
 - a. Read through the information on my Homepage and navigate through the website in the order listed on this Homepage.
 - i. Click on Policies and Procedures:
 - ii. Click on Mr. McMillen's Bio and learn a little more about your teacher.
 - iii. Click on your class Homepage (Biology I or Forensic Science)
 - iv. Click on First Day Forms: This is the first link under your class homepage name.
 1. Read through the Syllabus with your parent/guardian. You and your parent/guardian must sign the last page of the Syllabus and turn only this page into me.
 2. Read through the Safety Contract with your parent/guardian. You and your parent/guardian must sign the safety rules – signature page and turn it into me prior to participating in any labs.
- II. Calendar – Check the calendar and see what you have missed from class up until the date that you enrolled in Mr. McMillen's class. All assignments and handouts will be linked to the day that they were assigned in the calendar. Print off all handouts, complete and turn in to Mr. McMillen. You have 3 days after returning from your absence to turn in your make up work.
- III. Materials needed for class each day:
 - a. Agenda
 - b. Pen/Pencil
 - c. Colored Pencils
 - d. 1.5 inch 3-ring binder
 - e. Lined Paper

Be sure you understand the Classroom Procedures each day and prepare to be busy everyday in class.