

**NYSPHSAA**  
**Section 3**  
**Football Handbook**  
**2009 Season**

(Updated copy August 20, 2009)

## Important Dates 2009 Season

Mon-Wed Aug. 17-19	3 practices – Helmets, non-contact, no protective pads, no blocking sleds or blocking devices.
<b>Wednesday, Aug 19</b>	Mandatory Rules Interpretation - Coaches Meeting (No Modified coaches) @ 7pm at Jamesville-Dewitt High School. All section III football schools must be in attendance!
Thurs-Fri Aug 20-21	Days 4&5 - Transition period. Shoulder pads with blocking devices permitted.
Sat-Fri. Aug 22-28	Days 6-12 - full contact, full protective equipment and use of “Training devices.” (Sleds, etc.)
Fri. Aug. 28	<b>Deadline date</b> to mail rosters, schedules and Football Facilities Form (Page 22) to all opponents, Divisional Coach and AD Reps.
Sat. Aug 29	First Interschool scrimmage date (players must have 11 individual practices)
Fri. Sept. 4	First game date (players must have 15 individual practices)
Fri. Oct. 2	<b>Deadline date</b> to mail picture and roster (Page 23) to the Section 3 tournament program book.
Fri. Oct. 2	<b>Deadline date</b> to send “Not playing a ninth game” form (Page 24)
Sun Oct. 11	Class C and D playoff seeding meeting @ Rusty Rail – Committee 11am, Coaches 1pm
Fri/Sat Oct. 16/17	Class C and D playoffs begin – North vs. West and South vs. East
Sun Oct. 18	<b>All Coaches should arrive at 1pm @ Time Warner</b> for Football Meeting to set up Section 3 Quarterfinals and 8 <sup>th</sup> week games (Note: all coaches must be present or send an assistant coach and must bring 2 most recent game films to this meeting. <b>Committee Members</b> arrive at <b>11AM</b> )
Sun Oct. 18	John Arcaro Senior All-Star forms (Page 25) must be turned in at Time Warner at 2pm.
Fri/Sat Oct. 23/24	Section 3 quarterfinals (All classes at site determined by the higher seeded team)
Sun. Oct.25	<b>All Coaches should arrive at 12Noon</b> for Football Meeting to set up Section 3 Semi-Finals and 9th games @ <b>Rusty’s in Canastota</b> (Note: all coaches must be present or send v assistant coach and 2 most recent game films to this meeting. <b>Committee Members</b> should arrive at <b>11AM</b> . No tobacco or alcohol allowed.
Fri/Sat. Oct. 30/Oct. 31	Section 3 Semifinals @ neutral sites - TBA.
Mon. Nov. 2	Staging Meeting for all Finalists 10am @ Carrier Dome
Thurs. Nov. 5	John Arcaro FB All-Star Games AA/A and B/C/D @ CNS and B/C/D @ Sauquoit Valley.
Thurs. Nov. 5	Deadline date for All-CNY form (Page 26)
Fri./Sat Nov. 6 & 7	Section 3 Finals @ Carrier Dome <b>Friday, Nov. 6: Class A – 5 PM - Class D – 7:30 PM</b> <b>Saturday, Nov. 7: Class C – 11 AM, Class AA – 2 PM, Class B – 5 PM</b>
<b>***** Please note</b>	<b>Film exchange, of two most recent games, will be mandatory throughout the State Playoffs</b>
November 12-30	Division Year End meetings completed within this time frame. Reports sent to Chair Fill out end of year forms (pages 28-29)
Fri/Sat. Nov. 13/14	Regionals Section 3 vs 4 @ Section IV – Union Endicott <b>Friday, Nov. 13: Class D – 5 PM - Class A – 8 PM</b> <b>Saturday, Nov. 14: Class C – 12 PM, Class AA – 3 PM, Class B – 6 PM</b>
Fri/SatNov.20/21	State West Semifinals @ Rhinos Stadium, Rochester, NY (Tentatively) <b>Friday, Nov. 20: Class D – 5 PM - Class A – 8 PM</b> <b>Saturday, Nov. 21: Class C – 12 PM, Class B – 3 PM, Class AA – 6 PM</b>
Sat/Sun Nov.28/29	State Finals @ Carrier Dome (Tentatively) <b>Saturday, Nov. 28: Class D – 12 Noon - Class A – 3 PM</b> <b>Sunday, Nov. 29: Class C – 12 PM, Class AA – 3 PM, Class B – 6 PM</b>

## National Football Foundation 2009-10

### Membership Forms - Page 31

- Fri/Sun. Sept. 4,5,6 Kickoff Classic @ Syracuse University Carrier Dome
- Thurs. Nov. 5 Section III Exception Senior All-Star Game @ CNS and Sauquoit Valley or Utica College  
Tom LaDuke – 583-5925 - [careed@spartanpride.org](mailto:careed@spartanpride.org)
- Mon. Dec. 1<sup>st</sup> Scholar-Athlete forms return due date – Information contact Tom Hall (Forms – Pages 32-34)
- Sun. Dec. 6 8<sup>th</sup> Annual College Recruitment Fair –*Henninger* High School – Information  
Contact *Dave Kline* @ 435-4354
- Thurs. Jan. 1 Deadline for tickets, reservations and advertisements for 8<sup>th</sup> Annual  
Scholar-Athlete Dinner - Information contact Mike Albanese @ 345-0258 or  
Paul Nojaim @ 475-3441 or 374-0115
- Sun. Jan. 31 9<sup>th</sup> Annual Scholar-Athlete Awards Dinner @ Turning Stone Resort  
Information Contact Mike Albanese 345-0258 or Paul Nojaim @ 475-3441
- Sat. June 19 (TBA) NATS Combine @ Jones Rd. Family Center  
- Information Contact Carl Sanfilippo @ 638-6014
- July 2010 Every three years - NFL/NFF Coaching Academy  
George Mangicar- [gmangica@twcny.rr.com](mailto:gmangica@twcny.rr.com)

Those coaches interested in helping with the above events can contact the following individuals:

- Recruitment Fair Dave Kline @656-9551
- Kickoff Classic Paul Sealy – 480-6100 or 435-4380 – [psealy@scsd.us](mailto:psealy@scsd.us)
- All-Star Game Tom LaDuke – 583-5925 - [careed@spartanpride.org](mailto:careed@spartanpride.org)
- Scholar Athlete Banquet Mike Albanese (H) 315-345-0258 or Paul Nojaim (H) 315-374-0115
- Scholarship Money Awards Rick Ranucci 315-449-1200 Call w/questions - [rranucci@portcocpa.com](mailto:rranucci@portcocpa.com)
- NATS Combine Carl Sanfilippo 315-638-6014
- Fund Raising Paul Nojaim (H) 315-374-0115
- Coaching Academy George Mangicar- 447-3510, [gmangica@twcny.rr.com](mailto:gmangica@twcny.rr.com)
- Membership (Page 33) Ed Ferrante – (315) 463-8389

### **Mission Statement:**

The Central New York Chapter of the National Football Foundation goals include: All-Star Game in November, Recruiting fair in December, Scholar Athlete Banquet in February, and Coaching Academy in July, directed at Pop Warner, Modified, JV and Varsity Coaches. The instructors include successful Central NY coaches and are endorsed by the National Football League. This chapter is committed to the mission of “scholarship, citizenship and performance” in the game of amateur football and in promoting this great sport from the Pop Warner leagues thru our local College teams. We wish to serve this community to accomplish our mission to maximize the opportunities for personal growth for all participants

## **2009 Divisions**

### **Class AA - 1**

Baldwinsville  
CBA  
Central Square  
CNS  
Liverpool  
Rome Free

### **Class AA - 2**

Auburn  
Corcoran  
FM  
Henninger  
Utica  
West Genesee

### **Class A - American**

Cortland  
ESM  
Fowler  
Fulton  
Jamesville-Dewitt  
Mexico  
Nottingham

### **Class A - National**

Camden  
Carthage  
Indian River  
New Hartford  
Oswego  
Watertown  
Whitesboro

### **Class B - West**

Homer  
Marcellus  
Skaneateles  
Solvay  
Westhill

### **Class B - East**

Chittenango  
Oneida  
Phoenix  
South Jefferson  
VVS

### **Class C - West**

Bishop Ludden  
Hannibal  
JE  
Lafayette/Fabius  
Tully

### **Class C - North**

Adirondack  
Alex Bay/Lafargeville  
A-P-W  
General Brown  
Lowville High School

### **Class C - East**

Cooperstown  
Frankfort Schuyler  
Herkimer  
Holland Patent  
Ilion  
Mohawk/Richfield

### **Class C - South**

Canastota  
Cazenovia  
Clinton  
Mt. Markham  
Sauquoit Valley  
Sherburne-Earlville

### **Class D - West**

Bishop Grimes  
Cato-Meridian  
Onondaga  
Port Byron  
Weedsport

### **Class D - North**

Beaver River  
IHC  
Pulaski  
Sandy Creek  
South Lewis  
Thousand Islands

### **Class D - East**

Dolgeville  
Little Falls  
N.Y. Mills  
Notre Dame  
West Canada

### **Class D - South**

Hamilton  
Morrisville-Eaton  
Oriskany  
Rome Catholic  
Westmoreland  
Waterville

## Football Committee Operations Guidelines

(Rev. 1986, 87, 88, 89, 90, 91, 92, 93, 99, 01, 02, 03, 04, 05, 06, 07, 08,09)

### PURPOSE:

1. To enable a new member to know his responsibilities.
2. To enable all schools to know what procedure the football committee is following with the intent to avoid misunderstanding and to open up a smooth means of communications.

### CHAIRMAN:

1. Selected by Section 3 president.
2. Duties:
  - a. Schedule meetings on a regular basis or Call meetings if necessary.
  - b. Deal with news media.
  - c. Attend state and section 3 meetings involving football.
  - d. Coordinate Sub Committees for:
    - Officials Coordination – Paul Muench
    - Championship Tournament – Tom Tatham, George Mangicaro, Ari Liberman, Mike Deuel, Mike Stevens, Mike Byrnes, John Dippold
    - Arcaro Classic “All Star” Games – Tom LaDuke Coordinator
    - Scheduling – (Kevin DeParde – Coordinator)
    - Scheduling – Reps for each class
    - JV Scheduling – Mike Byrnes - Coordinator
    - Kickoff Classic Games – Paul Sealy – Coordinator
    - Sectional back tournament coordinators – Keith Kempney
    - Facilitate division alignment meetings each year.
  - e. Develop, print and distribute updated handbook each year.
  - f. Has the right to make on the spot decisions for the committee if there is **NO TIME** to call a meeting.
  - g. Report to Section 3 Officers and the Athletic Council on committee work.

### REPRESENTATIVES:

1. Athletic Director Representatives. Selected by majority vote of the people they represent. One chosen by each section 3 football division as listed in the Section 3 Handbook. Duties:
  - a. Attend all meetings, including post-season class meetings. If unable to attend send well-informed AD or call chairman in advance with input.
  - b. Discuss agenda issues with ADs in your league prior to FB meetings.
  - c. Come to committee meetings with information gathered from those you represent.
  - d. Actively serve on sub committee as designated by the chair.
  - e. Intervene with a school in your league when football bylaws have been broken (step 1).

### REPRESENTATIVES (Continued):

2. Coaching Representatives. Selected at division post-season year-end meeting by divisional coaches. Selected by majority vote of the people they represent.

Duties:

- a. Attend all meetings. If unable to attend send well informed substitute coach or call chairman in advance with input.
- b. Discuss agenda issues with coaches in your league prior to FB meetings.
- c. **Come to committee meetings with information gathered from those you represent.**
- d. Actively serve on sub committee as designated by the chair.
- e. Inform by phone all coaches in your division of film exchange responsibilities one week prior to the sectional/position game meeting.
- f. Meet with division coaches at least twice per year.

Before Season:

- To communicate changes in rules and bylaws.
- To set up a system of reporting weekly statistics to newspapers.
- To exchange game dates and times.
- To inform coaches of dates and deadlines.

Post Season:

- To select all stars and send to newspapers.
  - Select “coach of the year” from your division.
  - Generate recommendations for the All CNY team and big 50 team.
  - Elect a rep. for the next year.
  - Generate concerns to forward to the FB committee.
- g. Send copies of meeting minutes to division coaches and chair.
  - h. Submit a season year-end report to the chair. (Page 28)
  - i. Keep track of tiebreaker and wild card points for your division. Make report at staging meeting for section playoffs and positioning tourney.
  - j. Contact coaches involved in post season play to have them bring their last two game films to post-season seeding meeting for film exchange  
**MANDATORY.**

3. Head Football coach or AD must attend all division meeting or send a well-informed representative for voting purposes.

SUB COMMITTEE RESPONSIBILITIES:

1. Championship Sub Committee:
  - a. Plan and coordinate all aspects of the Section 3 and Regional Games.
  - b. Facilitate staging meetings before sectionals and regionals.
2. Scheduling Sub Committee:
  - a. Coordinate all scheduling.
  - b. Submit typed final schedules to chair.
  - c. Serve as a clearinghouse for schools that need games due to dropped programs.
  - d. Secure out of section/state games for teams with byes in their schedule.
3. Officials Coordinating Sub Committee:
  - a. Have representation at the section 3 officiating committee meetings.
  - b. Meet periodically with the three officials boards to coordinate practices.
  - c. Coordinate official's assignments for sectional and regional games.
4. Arcaro Classic Sub Committee:
  - a. Coordinate all aspects of the Arcaro Classic games including:
    - Secure sites.
    - Secure coaches.
    - Coordinate selection of teams.
    - Work with coaches to select practice sites.
    - Communicate game rules with coaches.
    - Submit all proper paperwork.
5. Kickoff Classic Sub Committee: (When applicable)
  - a. Coordinate all aspects of the Kickoff Classic games.
  - b. Work with scheduling sub committee to secure opponents if out of section/state opponents are needed.
  - c. Work with schools and site to make financial arrangements.
6. Sectional Back Tournament Committee:
  - a. Find fields to accommodate tournament format.
  - b. Collect information from schools for possible match-ups.
  - c. Schedule games.

#### VOTING:

1. The chair will determine the voting method to decide individual issues.
  - a. Democratic Vote of the Full Committee:
    - Used for agenda items when reps have had time to poll those they represent.
    - Each rep in attendance gets one vote.
    - Absent reps lose their vote on that issue if they do not send a sub or contact the chair with their vote.
    - Chair votes to break ties.

#### VOTING (Continued):

- b. Democratic Vote by Class:

- Used for agenda items when reps have had time to poll those they represent and issue effects only one class with no effect on other classes.
  - Each rep in attendance gets one vote.
  - Absent reps lose their vote on that issue if they do not send a sub or contact the chair with their vote.
  - Chair votes to break ties.
- c. Consensus Decision:
- Used to decide issues that have not been discussed in advance.
  - Reps in attendance vote their own feelings as to what is best for Section 3 Football.

#### ADVISOR:

1. To advise the committee as to sectional policies and potential conflicts and finances, etc.
2. May be appointed by the Chairman.
3. May be appointed by the Section 3 President
4. May enter in discussions but has no vote on issues

#### GUEST:

1. Any Chief School Officer, Athletic Director or Coach may attend a Committee meeting. They may speak only through their conference Representative, unless asked to address the committee by the chairman.

#### COMMUNICATIONS:

1. Agenda
  - a. Sent to all representatives and advisors two weeks prior to meeting date
  - b. Any business that a representative or anyone else wants on the agenda, other than ordinary business, should be sent to the chairman three weeks before the meeting date if possible
2. Minutes of Meeting
  - a. Sent to all directors by the recording secretary. May be done by way of the Secretary of Section 3 or by email.
  - b. Sent to all committee members by the chairman or if authorize the recording secretary.
  - c. Coach Representatives are responsible to send the minutes to all football coaches in their conference.
3. Representatives
  - a. Should communicate about voting items with all they represent prior to each meeting

## **FOOTBALL POLICIES AND PROCEDURES**

Note: Section 3 football policies and procedures take precedence over all league policies and procedures.

#### AWARDS:

1. All division champions will be awarded a plaque and individual awards. Each member of divisional champion teams will get a patch. Each member of Section 3 champion teams will be awarded Section 3 Champions patches and banner lines.
2. All stars. Each division will select an all-star team consisting of thirty (30) first team selections, thirty (30) second team selections, one coach-of-the-year and an undetermined number of honorable mention selections. Specialists must be included in the thirty selections. All first and second team all-stars will be awarded a certificate.

#### CLASS PLACEMENT (Deadline for submission of forms to chair is Feb 1<sup>st</sup>):

1. All schools will be placed in a class according to the State Football Classifications numbers.
2. Schools that feel they cannot compete in their proper class due to program deficiencies may petition to be placed to a lower class by the February 1<sup>st</sup> deadline. Schools should complete the form on page 27 and submit it to the Football Chairman prior to the realignment meeting each year. It MUST be signed by the Chief School Officer and the Athletic Director in order to be valid. Schools must understand that if approved they will not be eligible to participate in divisional and sectional playoffs. The divisional record will be 0-0 and their all-star selections will be based on a last place finish in the division. Each case will be considered on an individual basis and will be reviewed yearly by the Football Committee.

#### COMBINING OF SCHOOLS:

1. Schools that wish to combine for football must notify the football committee by February 1<sup>st</sup> and follow all other Section 3 procedures.
2. Schools should understand they will be placed in a division and class that reflect the combined enrollments of the two schools.
3. Schools that decide late to combine after the alignment and schedules are in place will lose all rights of entry into the Section tournament if their combined enrollment places them above the upper limit of their class.

#### DIVISIONS:

- Division will be developed after teams are put into classifications.
- The football committee will develop the divisions from the input of each classification of coaches

## EXCEPTIONAL SENIOR GAMES:

The “John Arcaro Memorial Football Classic”. Each Section 3 schools will have at least one *senior* player participate on one of these teams provided their coach nominates player(s) by the deadline date and on the proper form. (See forms on back pages). Players will be informed by the Sunday before the game.

## FILMING AND SPOTTER – FACILITIES:

All schools will provide equal height, angle and amount of space at their facility for spotters. Schools will provide equal facilities for opposing filmers in regard to height, angle, shelter, and power (i.e. power provided for home team –it must be provided for visitors). All school must complete the “Section 3 Football Home Facilities Form (Form on back pages). And mail it to all opponents one week prior to your first contest. Any variations from that form must be mutually agreeable and communicated at least 48 hours prior to the game.

## FILMING OF GAMES FOR EXCHANGE – GUIDELINES:

1. All varsity football games must be filmed.
2. All tapes should be **VHS** or DVD (unless otherwise agreed upon) and copies should be made from the original and not from a copy.
3. Coverage should include as many players as possible allowing for differences in press box height and angles.
4. Tapes should be exchanged at a convenient location no later than Sunday afternoon.
5. Begin the tape when the team breaks the huddle with a wide view so the entire formation and defensive alignment can be easily recognized. Then bring in the picture to include linebackers and running backs. Widen out on pass plays.
6. Let film run until a few seconds after the tackle so players on the tackle can be identified.
7. May not apply to out of section games.

### Recommendation:

- a) 3 seconds of the scoreboard or sideline chains clearly showing down and distance should precede each play.
- b) All penalty signals should be on tape.
- c) 5 seconds of black or color bars should separate the halves.

## FILMING OF GAMES FOR EXCHANGE – PROCEDURE:

1. Mandated for all games and preseason scrimmages in the regular season and post season, through sectional playoffs and match ups. The home team Head Coach makes arrangements for the videotape exchange of the two most recent contests unless the coach calls Monday prior to exchange and requests a different game or games. If a film does not come out it is up to that coach to make arrangements with the opposing coach for a copy of their film for exchange purposes. All Friday game films will be exchanged Saturday and all Saturday game films will be exchanged on Sunday. Coaches should have two copies, on two separate tapes to facilitate exchanges.
2. Post Season – All schools in all classes will exchange film for quarterfinal games, semifinal games and all position match ups. All teams must make arrangements to send their last two game films, on two separate tapes, to the Sunday Football Committee meeting for exchange, unless the exchange has been made prior to the meeting.

## FOREFIT PROCEDURE:

1. Once a forfeit situation occurs, the athletic director of that school will notify the President of the Section 3 and the Section 3 Football Chairman stating specific reasons for forfeit.
2. The President of Section III and Football Chairman will confer with the Executive Director to determine effect of a possible forfeit by said team in relation to division standing and post-season play.
3. The Executive Director will then notify each division athletic director concerning the forfeit situation and the effect it will have on conference and post-season play.
4. The Executive Director and Football Chairman will be the contact persons for the media to communicate the facts pertaining to the forfeit in order to eliminate any possibility of incorrect information.
5. In all circumstances dealing with an ineligible player the rules as state in the NYSPHSAA Handbook will be followed.

Note: If a team forfeits a contest, which cannot be played and then continues with their schedule, they must forward their last played game film to their next opponent since there was no opportunity for their next opponent to scout them the week they forfeited.

## HEADPHONES:

If both teams are using wireless headphones on the same frequency, the home team must change frequency. Neither team can use headphones until the problem is corrected. If it cannot be corrected neither team may use headphones.

## JUNIOR VARSITY CONTESTS:

Each week all Class AA, A, and B teams play JV football against the same opponent as the varsity but at opposite sites. Class C and D schools have a separate JV schedule. Athletic Directors will complete JV schedules. The football committee will no longer be responsible for JV schedules.

## LOCKER ROOMS:

Visiting teams will be provided access to a locker room, showers, blackboard and chalk for **pre-game, half-time and post-game.**

## MEDICAL SERVICES:

It is recommended that a physician be available at all football games. If a physician cannot be secured then coverage should be provided by person(s) qualified to give emergency care (i.e. physician assistant, certified athletic trainer, emergency squad, etc.).

## OFFICIAL BALL FOR STATE TOURNAMENT PLAY:

NYSPPHSAA will designate the official football for state tournament play. All teams reaching the State Semifinals will receive a free ball and will be required to use the state approved footballs in the State Semis and Finals.

## OFFICIALS PRE-SEASON RATING FORM

Each school should have receive an Officials rating form from each of the three chapters (Syracuse, Mohawk, Watertown). It is the Head Coach's responsibility to fill out each form and send it to the appropriate chapter (assignor). See your Athletic Director if you have not received them.

## OFFICIALS AND CHAIN CREWS:

1. Varsity games during the regular season will have 4 or 5 officials. (The home team may decide at its own discretion to add a 5<sup>th</sup> official for their contest. The section 3 football committee and official chapters recommend 5 officials for varsity contests). During all rounds of the Section III playoffs, 5 officials shall be assigned. The JV level will use 4 officials. Modified games will be assigned 3 officials.
2. \*Assignment of officials for playoff games (sectional semi and finals) will come from a list of sixteen (16) officials provided by the each of the two head coaches. The coach or his representative at Sunday's seeding meeting will provide this list. Home team will have the Referee, Back Judge and Linesman. The visiting team will have the Umpire and Line Judge. Only those listed will be assigned. If coach has not submitted list at seeding meeting then the assignor will assign per his discretion.
3. For Quarterfinal games and 8<sup>th</sup> week match up games the home team will be responsible for requesting officials and will also provide vouchers and pay officials fees. Note: From Quarterfinals on - five (5) officials will be used.
4. For Sectional Semi-Finals and Finals – The upper seed team will have three officials from their chapter (Referee, Back Judge, and Linesman), Lower seed team will have two officials (Umpire and Line Judge)
5. For Regional Finals – The officials will be assigned by the same chapter as participating school. In the even years, class AA, B, and D will have three officials (Referee, Back Judge, and Linesman), class A and C will have two officials (Umpire and Line Judge). In the odd years, class AA, B, and D will have two officials (Umpire and Line Judge), class A and C will have three officials (Referee, Back Judge, and Linesman).
6. For State Semi-Finals and Finals – Officials are assigned by state committee.

\*\*\*\* For varsity games the home team must provide competent adults for the chain crew. If the visiting team requests to have one person on the chain crew it will be granted. For all sectional semi-finals and finals, each team must provide two competent adults for the chain crew. Chain crews will be provided by the officials for all state competition.

## OVERTIME:

Overtime procedure as written in the *New York State Handbook* will be used for all varsity games. (See State Handbook)

## PASSES:

Each school will receive 10 scouting passes. Only people with Section 3 passes or scouting passes will be admitted free of charge. Schools in need of additional passes should contact the Section 3 office or make arrangements with the home school. Home schools may admit others free if they choose during regular season games.

## PLAYOFF PROCEDURE - SITES FOR SECTIONAL SEMI-FINALS AND FINALS:

No team will play a Sectional Semi-Final game on their home field unless mutually agreeable by both schools. The football site committee will determine the site, day and time. All section III finals will be played at a pre-determined site set by the section III football committee.

## PLAYOFF PROCEDURE – POINT DIFFERENTIAL RULE:

The tiebreaker criteria, seeding criteria, and wild card criteria described within uses a 25-point *per game* limit when calculating point differentials. This has been done to discourage teams from running up the score and embarrassing an opponent. Differentials are limited to 1<sup>st</sup> half points.

## PLAYOFF PROCEDURE - POSITION MATCHUPS FOR WEEKS 8 and 9

1. Week 8 and 9 – All Classes
  - All non-qualifiers for the Section III playoffs will get an 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup> week game which will be set up after weeks 6, 7 and 8. The committee will consider the following, if possible:
    - Give teams new opponents
    - Balance home games
    - Honor school requests
    - Match teams with similar records
    - Avoid excessive travel where possible
  - Note: Home teams will pay for officials

\*\*\* The JV's will play the same schedule as the varsity at the opposite site for the 8<sup>th</sup> week only. The JV's are not obligated to play more than 8 games.

## PLAYOFF PROCEDURE – QUALIFICATION FOR PLAYOFFS:

1. Classes with Two Divisions -
  - a. Top four teams from each division after 7 weeks qualify for the Section 3 quarterfinals to be played on week 8. Quarterfinal games will be played at higher seeded team or site TBA by the home team.
2. Classes with Three Divisions -
  - a. After Week 7 the top two from each division plus two of the three third place teams chosen according to *Wild Card Team Criteria* qualify for the Section 3 quarterfinals played during week 8 at a site determined by the higher seeded team.
3. Classes with Four Divisions –

Top four teams from each division after week 6 will qualify for the Section 3 playoff to be played on week 7. This round and the quarterfinal games will be played at higher seeded team or site TBA by the home team.

# PLAYOFF PROCEDURE – SEEDING OF TEAMS FOR THE SECTION III PLAYOFFS:

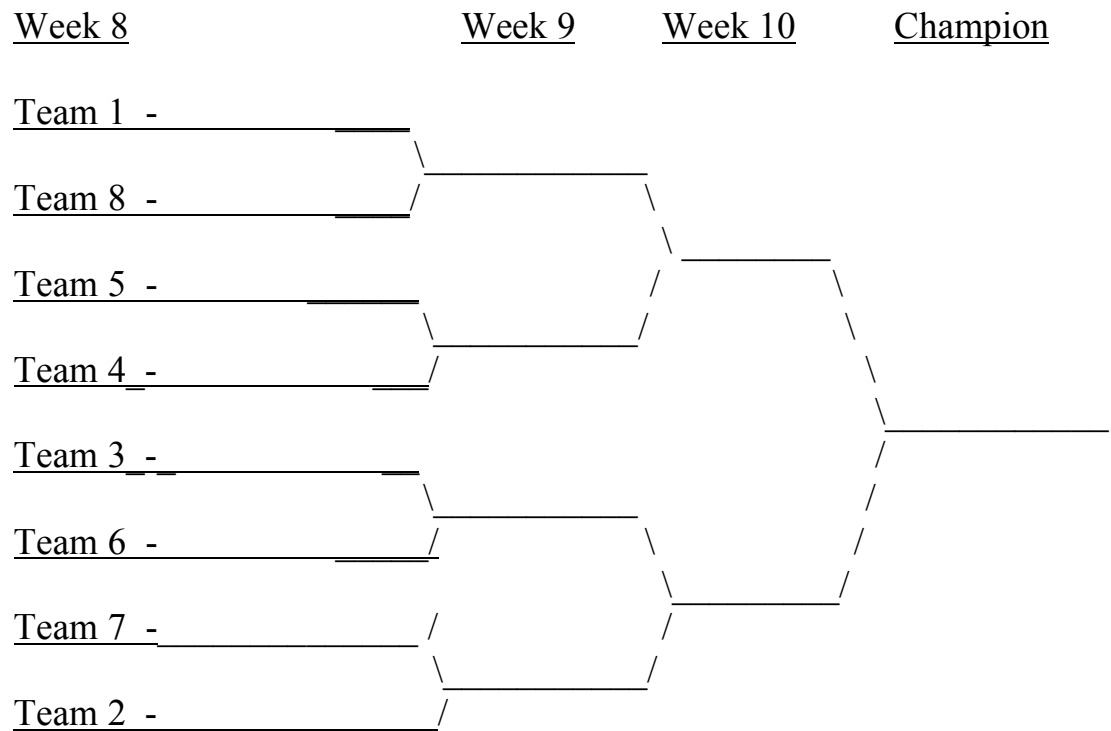
## 1. Classes with Two or Four Divisions

- A) The two and four division champs will be seeded 1&2 or 1,2,3,&4 according to the following criteria:
- 1<sup>st</sup> - head to head results, only if all teams have played each other.
  - 2<sup>nd</sup> fewest losses in the division.
  - 3<sup>rd</sup> fewest losses vs. like-class opponents
  - 4<sup>th</sup> best record vs. common opponents
  - 5<sup>th</sup> flip a coin for two division, draw straws for four divisions

\*\*\* If two or more teams are tied for a place, return to step 1.a, of this tiebreaker procedure, as soon as one team has been advanced into a place.

- B) The teams will fill the championship brackets as follows: the four teams from the top seeded team's division will be teams 1, 3, 5 & 7 in the bracket according to their league finish, first through 4<sup>th</sup>. The four teams from the second seeded team's division will be 2, 4, 6 & 8. This will also be done in class C and D for their Conference Champions. The Conference Champions will play for the section III title. Home team for title game will be the higher seed based on the 1A criteria above.

- C) The upper seed is the home team (jersey color and sideline).



## 2. Classes with Three Divisions

- a. Section 3-quarter finals will be played week 8 at the site of the higher seed. For the quarterfinals the three division champs will be seeded 1, 2, and 3. The following criteria will be used to rank the three champion teams:

- 1<sup>st</sup> - head to head results, only if all teams have played each other.
- 2<sup>nd</sup> - fewest losses vs. like-class opponents
- 3<sup>rd</sup> - best record vs. common opponents.
- 4<sup>th</sup> - flip a coin.

3. Of the three-second place teams, the team whose champ is seeded #1 will automatically be the 6<sup>th</sup> seed. The two-second place teams whose champs are the 2<sup>nd</sup> or 3<sup>rd</sup> seed will be either the 4<sup>th</sup> or 5<sup>th</sup> seed. The two teams will be seeded 4<sup>th</sup> or 5<sup>th</sup> according to the above steps 1 through 4, but if one was a co-champion of their division they will get the 4<sup>th</sup> seed. The two 3<sup>rd</sup> place (Wild Card) teams will be seeded 7 and 8 to avoid their division champs in the first round if possible.

## PLAYOFF PROCEDURE - TIE BREAKER (for determining division standings):

1. Teams in all classes and all divisions are placed in order by the least number of losses of division games. If two or more teams are tied for a place, return to step 1.a, of this tiebreaker procedure, as soon as one or more teams have been advanced into a place. The highest seed available will be assigned to the first team that is advanced by this tiebreaker procedure:
  - a. Head to head results of all game(s) among all tied teams.
  - b. The team with the highest point differential in the first half vs. all tied opponents advances (points scored in the first half minus points allowed in the first half with a maximum of 25 points difference *per contest*) provided all tied teams played each other. If two teams are tied for the highest point differential (in a three or more way tie) both teams advance and return to step 1.a, of this tiebreaker procedure, to break this tie. All coaches are responsible for reporting their point differential to their rep. before the seeding meeting.
  - c. The team with the highest point differential in the first half vs. all common division opponents (points scored in the first half minus points allowed in the first half with a maximum of 25 point difference *per contest*) will advance. If two teams are tied for the highest point differential (in a three or more way tie) both teams advance and return to step 1.a, of this tiebreaker procedure, to break this tie. All coaches are responsible for reporting their point differential to their rep. before the seeding meeting.
  - d. Fewest points allowed in the first half among all tied opponents provided that they all played each other. If two teams are tied for the fewest points allowed (in a three or more way tie) both teams advance and return to step 1.a, of this tiebreaker procedure, to break this tie.
  - e. The team with the fewest *total* points allowed in the first half vs. all common division opponents advance. If two teams are tied for the fewest points allowed (in a three or more way tie) both teams advance and return to step 1.a, of this tiebreaker procedure, to break this tie.
  - f. Coin toss (2 teams) or draw straws (3 or more teams) to advance one team. The remaining teams return to step 1.a, of this tiebreaker procedure.

Forfeit note - If a team benefits from a forfeit during the season involving a team that is not in the tie, all games against that team are disregarded in the *step "c" and step "e" in above "Tie Breaker"*. If the forfeit involves teams that are in the tie, all steps apply with all games considered.

## PLAYOFF PROCEDURE - WILD CARD TEAM CRITERIA: (Continued)

(Used to determine the final two-playoff qualifiers in a class with three divisions when quarterfinals are played)

1. Note: if any team advances after applying any step in this Wild Card Procedure, revert back to step 1.a, of this Wild Card Procedure, with the remaining teams. Only third place finishers will be considered after applying the Breaker Criteria from previous page.
  - a. A team advances if it has beaten one of the other third place teams.
  - b. Least number of losses vs. divisional opponents.
  - c. Record versus common opponents among all tied teams
  - d. Team with the highest average point differential in the first half vs. all division opponents advances (points scored in the first half minus points allowed in the first half with a maximum of 25 points). If two teams are tied with the highest average differential both teams advance.
  - e. Team with the fewest average points given up in the first half vs. all teams in their division advances. If two teams are tied, with the fewest points given up, they both advance.
  - f. Team with the highest average point differential in the first half vs. all common opponents advances (points scored in the first half minus points allowed in the first half with a maximum of 25 points). If two teams are tied with the highest average differential both teams advance.
  - g. Team with the fewest average points given up in the first half vs. all common opponents advances. If two teams are tied with the fewest points given up, they both advance.
  - h. Flip a coin (2 teams) or Draw straws (3 teams).

## PRE SEASON PRACTICE GUIDELINES:

1. Modified Football
  - a. First 3 days - Non-contact without protective pads, blocking sleds and other blocking and tackling devices. Limited to helmets, mouth guard, T-shirt, supporter, shorts, ankle supports, socks, shoes protective pads for elbow and/or knee areas.
  - b. Next 5 days (4-8)– Contact period. Contact is allowed with Shoulder pads, along with the use of blocking dummies, sleds and other similar teaching and training devices is permissible. No scrimmages or live contact drills are allowed.
  - c. Next 5 days (9-13) consist of contact with full protective equipment and the use of training devices. Teams may scrimmage with another school on the 14<sup>th</sup> day.
  - d. Next 4 days (14-17) – Four additional days of contact prior to the first contest.
  - e. Total days required is 17 team and individual practices prior to the first contest. All individuals must complete 8 days of practice prior to contact drills.

## PRE SEASON PRACTICE GUIDELINES (Con't):

2. Varsity and JV Football
  - a. First 3 days – Non-contact period with out protective pads, blocking sleds and other blocking and tackling devices. Helmets may be worn.
  - b. Next 2 days – Readiness period – Shoulder pads blocking and tackling dummies and sleds may be added but still no contact drills or scrimmages are allowed.
  - c. Next 6 days – Contact period. Full contact is allowed with full protective padding. Teams may scrimmage with another school on 12<sup>th</sup> day.
  - d. Next 4 days – Interschool period. Four additional days of contact prior to the first contest.
  - e. Total days required is 15 team and individual practices prior to the first contest. All individuals must complete 5 days of practice prior to contact drills.

## PROTEST PROCEDURE:

1. The following Section 3 football policy and procedures take precedence over all league policies and procedures.
  - a. All protests must be made in writing to the football chairperson before the close of the next school day.
  - b. All protests must be signed by the Athletic Director and Secondary School Principal or Chief School Officer.
  - c. Games successfully challenged under protest can be picked up at the point of protest or played over, but in either case the four night rest rule applies.
  - d. A standing committee made up of the protest committee chairman plus an Athletic Director representative from each of the five classes will hear protest. A list of the members of the protest committee are: Chair-Tom Tatham, AA-George Mangicarro, A-Tom Schoen, B-Mike Byrnes, C-John Manion, D-*Chris Connolly*
  - e. When a hearing is held the Reps. from the class of the teams involved in the protest will not vote.

## PROCEDURE FOR ADDRESSING VIOLATIONS OF FB COMMITTEE'S POLICIES OR OBLIGATIONS:

1. A school must file a written complaint against another school before any action can take place. The school's athletic director and head football coach must sign said complaint. The complaint should go first to the coaching representative of that football division, and the league's athletic director representative.
2. For minor first-time offenses the representative will call the athletic director of the offending school to try to resolve the issue.
3. If the representative cannot resolve the issue or feels it is of such magnitude that it must go to a higher authority he will inform The Section 3 Football Chairman and pass along the written complaint.
4. The football chair will communicate with the Section 3 Executive Director who will consult with the Section 3 President. If deemed appropriate, the Executive Director will write a letter to the offending school demanding their written reply and compliance.
5. If the problem continues or, the school shows a pattern of repeated violations of committee policies, or if the single issue is deemed of serious enough nature, a hearing will be convened to hear the complaint and consider sanctions against the school's football program. The hearing panel will consist of the football chair and the assistant chairs. The Section 3 President and Executive Director will be invited as observers as well as the AD representatives and football coaching representatives of the leagues/divisions of the offending school and the school that filed the complaint.
6. The hearing panel will then issue a report to the Section 3 Executive Committee that may recommend sanctions against the offending school.
7. If the Executive Committee approves the sanctions, said sanctions will be communicated and implemented by the Executive Committee. Hearings will be conducted according to procedures defined in the Section 3 handbook (page P-18b)
8. Possible sanctions, depending on the severity of the infraction(s) could include one or more of the following, or other such sanctions:
  - a. Loss of a home contest or contests
  - b. Loss of opportunity to play in the Kickoff Classic games
  - c. Forfeiture of a contest or multiple contests
  - d. Loss of privilege of participating in the Sectional Tournament

## ROSTERS, SCHEDULES AND HOME FACILITIES FORM:

1. One week prior to the first contest all schools must send the following items to all opponents. (Bring completed information to the preseason coaches meeting)
  - a. Rosters must be in **numerical jersey order only (lowest jersey # to highest jersey #)** and must include last name, first name, height, weight, position, and grade.
  - b. Schedule will include all dates and starting times for all of your games
  - c. The Football Home Facilities Form must be completed and mailed.
2. Coaches should notify future opponents of roster changes.

**SCHEDULING:** The scheduling of divisions and games will be done by the football committee. The representatives from all classes will meet with their coaches and bring suggested divisions and schedules for committee approval. Divisions will be developed with “least amount” of change every even year. On the odd years, realignment of the entire classification can be discussed. The football committee will make all final decisions on divisions and scheduling. *Each school will be placed for participate based on last year’s situation. Ex. – if your school had varsity football last year, they will have varsity this year. If you did not field a varsity last year, you will not be considered to have a varsity team. The dateline to change your intention will be February 1<sup>st</sup>. If you are considering combining with another school, see “combining of schools.”*

**Class AA Divisions** – Will realign every odd year by taking the league record of the most recent four years and rank ordering the teams by winning percentage. The division will be developed using the “S” formation to determine the two divisions. (Passed by all schools 12-0 vote, schools involved: Auburn, Baldwinsville, CBA, Central Square, CNS, Corcoran, FM, Henninger, Liverpool, Rome, Utica, and West Genesee)

**Class A Divisions** (See page 37) – Will realign every odd year by placing all American and National “chartered” schools in their appropriate divisions. The movement of schools will be decided by the following:

- New schools moving into Class A will be placed in the voided spot.
- Order of movement – Fowler, Jamesville-Dewitt, ESM, Nottingham, Chittenango

**All other classes will make divisions at their pre-season meetings.**

## SCHEDULE COMMITMENTS:

Failure to honor competition commitments made up by the Section 3 Football Committee for varsity and Junior Varsity will invoke forfeiture by the offending school, and exclusion from post-season competition for their varsity team during the next sports season. A school is exempted if the decision is mutually agreeable by both schools for 9<sup>th</sup> and 10<sup>th</sup> games, or the circumstances are beyond the control of the school (i.e. numbers fall below **16** due to injuries, suspensions, etc.)

## SCOUTING OF SCRIMMAGES:

It is permitted to scout only your first game opponent.

## STATISTICS:

Varsity coaches are responsible for sending or calling your weekly statistics to your coaching rep or to a designated division statistician after each contest. Those statistics **MUST** include points scored by each team in each quarter, and should also include stats of interest to local papers such as yards rushing, passing, receiving, etc.

## SUSPENDED GAME (S):

Games suspended due to events beyond the officials or game management control (weather, etc) shall be continued as early as the next day from the point of interruption unless the teams agree to terminate the game with the existing score. The “seven day” rule, though, must be followed (no games or practices allowed on seven consecutive days).

## TEAM MINIMUM NUMBERS

The minimum number of eligible suited players must be 16

## TWO SPORT ATHLETES

No athlete may play football and another school fall sport at the same time. In addition the NYSPHSAA has ruled that football players must be eligible to compete in at least 3 regular season contests in order to play in sectional or state competition.

## VIDEO SCOUTING

Teams are allowed to use videotaping as an approved method of scouting opponents for all games during the regular season and during the playoffs. Teams may also videotape while scouting the scrimmage of their first game opponent only. Schools are **NOT** obligated to make any special arrangements for video scouting (i.e. special areas, power, etc.)

## WARM-UP AND PRE GAME PROCEDURES:

Each team will have a minimum of ½ field for warm-ups for 30 minutes (may be 20 minutes during playoffs in the Dome). Home team will choose their end for warm-ups. If there is a special event prior to kickoff (bands, etc.) the home team must contact the visiting team 48 hours in advance with time schedule of when they have to be off the field prior to contests to accommodate the special event.

# Football Home Facilities Form

Must be mailed to all opponents one week prior to your first game with your schedule and roster.

Section III football bylaws say:

All schools will provide equal height, angle and amount of space at their facility for Spotters. School will provide equal facilities for opposing Filmers in regard to height, angle, shelter, and power (i.e. if power is available for the home team it must also be available for the visitors.) All schools must complete the Section III Football Home Facilities Form and mail it to all opponents on week prior to your first contest. Any variations from this form must be mutually agreeable and communicated at least 48 hours prior to the game.

Briefly describe your facilities for the visiting, Spotters (side of field, capacity, shelter, phones, power, privacy, etc.)

---

---

---

---

Briefly describe your facilities for the visiting Filmer (side of field, shelter, power, etc.)

---

---

---

---

**Describe any other facilities limitations and/or problems that might concern the opposing team. (Use back of this form, if necessary)**

# Sectional Program Requirements

All materials must be mailed: by October 1<sup>st</sup>

Mail to: Mike Burns  
All-Star Publications  
P.O. Box 15516  
Syracuse, NY 13215  
Office: 315-487-6797  
Cell: 315-345-7288  
E-mail: [mburns@allstarpublications.com](mailto:mburns@allstarpublications.com)

You Must Submit:

- 1) **Team roster** - in NUMERICAL ORDER with jersey numbers, names, height, weight, positions and class.
- 2). **Team Information** - Head Coach, Assistants, Athletic Director, School colors, nickname and other information
- 3) **Team Picture** - 5x7 preferably black and white with good contrast and close-up faces

# Request for “NOT” participating in a 9<sup>th</sup> game

Deadline October 1st

Send to: Keith Kempney  
Sauquoit Valley High School  
2601 Oneida St  
Sauquoit, NY 13456  
Fax – (315) 839-6397

From: \_\_\_\_\_ School District

RE: **Requesting not to participate in a 9<sup>th</sup> football game**

Date: \_\_\_\_\_

We the \_\_\_\_\_ School District are requesting **NOT** to participate in a 9<sup>th</sup> Varsity Football game for this season.

- **Your school is obligated to play in a 9<sup>th</sup> game unless this form is sent in to Keith!**
- **Match-ups will be made by the football committee on the Sunday prior to the 9<sup>th</sup> game.**

Thank you for your consideration.

\_\_\_\_\_  
Director of Athletics

\_\_\_\_\_  
Head Football Coach

# John Arcaro Memorial Football Classic

## Player Nomination Form

- 1) List only players you know will play if selected (ask them prior to nominating them)
- 2) List SENIORS ONLY. Make sure players are eligible before you nominate.
- 3) All schools will receive at least one player, rank order your players.
- 4) List your nominees in order of preference for selection.
- 5) Make sure you have at least one lineman listed.
- 6) Selections will be announced after the eighth game.
- 7) List both offensive and defensive position of each player and circle his best position.
- 8) Print neatly. We do not want any misspellings for the program.

All coaches will be informed by the Sunday prior to the game.

-----Circle best position-----

Number	Name	Off. Pos.	Def. Pos.	Specialty	Height	Weight	Jersey

School: \_\_\_\_\_

Head Coach: \_\_\_\_\_

Would you or any of your coaches like to coach the game? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, Name(s) \_\_\_\_\_

Head Coach's Home Address: \_\_\_\_\_

\_\_\_\_\_

Head Coach's Phone (Home): \_\_\_\_\_ Work or Cell: \_\_\_\_\_

**Mail by October 1<sup>st</sup> to:**

Tom LaDuke  
17218 N. Harbor Rd  
Adams Center, N.Y. 13606

Or

**Bring to Staging Meeting, Sunday, October 18<sup>th</sup> @ Time Warner**



# Request Letter to Move Down in Class

Due – February 1<sup>st</sup>

To: Bob Campese – Section III Chairman  
East Syracuse Minoa High School  
6400 Fremont Rd.  
East Syracuse, NY 13057  
Fax # - 656-4307

From: \_\_\_\_\_ School District

RE: Football Reclassification

Date: \_\_\_\_\_

We the \_\_\_\_\_ School District are requesting the Football Committee consider this request for our Varsity Football team to move down in classification from:

**Class \_\_\_\_\_ to Class \_\_\_\_\_ for the 2 \_\_\_\_\_ season.**

**The reasons are as follows:**

A) \_\_\_\_\_

\_\_\_\_\_

B) \_\_\_\_\_

\_\_\_\_\_

C) \_\_\_\_\_

\_\_\_\_\_

We realize by moving down in classification that our School District will forfeit the right to play in the Section III Football playoffs during this season.

Thank you for your consideration.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Director of Athletics

\_\_\_\_\_  
Head Football Coach





# The New York State High School Football Coaches Association

P.O. Box 312, 4174 Thompson Beach, Canandaigua, NY 14424

**Phone:** (585) 394-6794 **Fax:** (585) 393-1742

**Invoice Year:**

Name: \_\_\_\_\_

School: \_\_\_\_\_ Section \_\_\_\_\_

Head Coach  Assistant Coach

Home Address: \_\_\_\_\_

School Address: \_\_\_\_\_

Active Coach \$25.00

Associate Member \$30.00 (school administrators or non-coaching member)

Retired Coach \$20.00

Allied Member Athletic Director \$25.00

Institutional Member \$100.00 (Jr. College, College/University, Pro.Team)

Staff membership (head coach & 6 assistants) \$100.00

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_



THE NATIONAL FOOTBALL FOUNDATION AND COLLEGE HALL OF FAME  
CENTRAL NEW YORK CHAPTER

---

Dear Head Football Coach,

Enclosed (on the next two pages of this handbook) is the NFF & CHF Nomination Form for the Senior Scholar Athlete Awards Banquet in January.

The form is used to describe the achievements of your senior student-athlete candidate and contributions to your program, team and community.

This is the only evaluation tool we use to determine your candidate's eligibility for scholarships awards.

Scholarships are awarded on the basis of a committee point system as indicated on the attached Nomination Form.

Thank you for your immediate attention.

Sincerely,

Ed Ferrante

President

Return the form by December 1<sup>st</sup> to:

Tom Hall  
315 Center St.  
Fayetteville, NY 13066

Phone: (315) 637-9031  
Fax: (315) 637-0470

Entries after December 1<sup>st</sup>, will not be considered.

THE NATIONAL FOOTBALL FOUNDATION AND COLLEGE HALL OF FAME  
CENTRAL NEW YORK CHAPTER

Nomination Form

Senior Scholar Athlete Awards Dinner  
Application Due Date: December 1<sup>st</sup>

All high school senior nominees will receive a recognition plaque and have their names permanently inscribed at the  
College Hall of Fame in South Bend, Indiana  
Scholarship awards are based on a committee point system using the following criteria

**A. Varsity Football History,      B. Academic Record,      C. Service to School      D. Service to Community**

Part I: To be filled out by the Head Coach – (Please Print)

School \_\_\_\_\_ / \_\_\_\_\_ Class: AA A B C D  
(Nickname) (Circle One)

School Address: \_\_\_\_\_ Phone # \_\_\_\_\_  
Head Coach \_\_\_\_\_ Phone # \_\_\_\_\_  
Principal: \_\_\_\_\_ Phone # \_\_\_\_\_  
Nominee: \_\_\_\_\_ Grade: \_\_\_\_\_  
Address \_\_\_\_\_ Home Phone # \_\_\_\_\_  
\_\_\_\_\_ Zip Code \_\_\_\_\_  
Parents: \_\_\_\_\_

Part II: To be filled out by the Nominee - (Please Print)

**Varsity Football History      40%**

Number of years on the varsity football team - \_\_\_\_\_ (From Grades 9 – 12)

Check (X) the following that apply – Any necessary information may be added on a separate sheet

( ) Starter: Offensive Position: \_\_\_\_\_ ( ) Starter: Defensive Position: \_\_\_\_\_  
( ) Starter: Special Teams Position: \_\_\_\_\_ ( ) Captain: \_\_\_\_\_  
( ) All State (Circle One) 1<sup>st</sup> team 2<sup>nd</sup> team 3<sup>rd</sup> team Honorable Mention  
( ) All CNY (Circle One) 1<sup>st</sup> team 2<sup>nd</sup> team 3<sup>rd</sup> team Honorable Mention  
( ) Played in State title Game: \_\_\_\_\_ ( ) Played in Section III Final: \_\_\_\_\_  
(Year) (Year)

**Honors/Awards**

( ) School Record Set: \_\_\_\_\_  
(Be Specific)  
( ) Athlete of the Week: \_\_\_\_\_  
(Be Specific)

\*\*\* Additional information may be attached on a separate sheet.

## B. Academic Record 40%

GPA: (June of Junior Year) \_\_\_\_\_ Class Rank: \_\_\_\_\_ in a class of: \_\_\_\_\_

Test Scores: SAT \_\_\_\_\_ ACT \_\_\_\_\_ PSAT \_\_\_\_\_

A.P. Courses: \_\_\_\_\_

National Honor Society

Mark the following Academic Honors boxes that apply with: **H** – Honors or **HH** – for High Honors

Arts  English  History  Foreign Language  Math  Science

Other/Explain \_\_\_\_\_

College Choice: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
(If undecided, Colleges you are considering)

College Major: \_\_\_\_\_ Career Choice: \_\_\_\_\_

## C. School Service 10%

Mark the Following: P-President, VP – Vice President, S-Secretary, T-Treasurer, E-Editor, X-Participant

<input type="checkbox"/> Foreign Language	<input type="checkbox"/> Class Office	<input type="checkbox"/> ACT-SO	<input type="checkbox"/> Art
<input type="checkbox"/> International Relations	<input type="checkbox"/> Mock Trial	<input type="checkbox"/> AXCO	<input type="checkbox"/> Band
<input type="checkbox"/> Literary Magazine	<input type="checkbox"/> Science & Technology	<input type="checkbox"/> Chess	<input type="checkbox"/> Chorus
<input type="checkbox"/> Student Government	<input type="checkbox"/> School Paper	<input type="checkbox"/> Ecos	<input type="checkbox"/> Drama
<input type="checkbox"/> Teen Aids Task Force	<input type="checkbox"/> SADD	<input type="checkbox"/> Yearbook	<input type="checkbox"/> FBLA

Other \_\_\_\_\_

## D. Community Service

Check the volunteer service or activity that applies. Indicate the years and positions held or hours of service.

Humanitarian Service: i.e., Hospital, Rescue Mission, Habitat for Humanity, Volunteer Fireman, etc. (Explain)

Youth Coach \_\_\_\_\_  Youth Group \_\_\_\_\_  Youth Referee \_\_\_\_\_  
 BS/GS \_\_\_\_\_  Mentor \_\_\_\_\_  4H \_\_\_\_\_

Additional information about your special talents and/or accomplishments: \_\_\_\_\_

I, (print) \_\_\_\_\_ verify that the above information is correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Return Form To:** Tom Hall  
315 Center Street  
Fayetteville, NY 13066  
Home Phone # (315) 637-9031  
Fax # (315) 637-0470

To: Class A Coaches and Directors of Athletics

From: Kevin DeParde, Tom Schoen – League Representatives

Cc: Bob Campese – Section III Football Chairperson  
Todd Nelson Section III Boys Sports Representative to the Athletic Council

Date: March 10, 2008

RE: Minutes from March 6<sup>th</sup> League Meeting on Alignment Philosophy

Based upon the recommendation by the Section III Football Committee regarding the draft results of the June 2007 Class A league meeting, the Section III Football Committee recommended that Class A meet again to discuss and finalize the American/National Class A Conference formula.

As a result of this recommendation a meeting was held at East Syracuse Minoa High School on March 6, 2008 at 6:00 pm. Participants at this meeting were Athletic Directors, Coaches, Bob Campese the Section III Football Chairperson, and Todd Nelson the Section III Boys Sports Representative to the Athletic Council. The following is the finalized agreement for Class A American/National league alignment philosophy beginning in the re-alignment year of Fall 2009.

**Class A League Alignment Philosophy:**

In years where there are two or more schools in the American Conference than there are in the National Conference the American Conference will rotate one or more (whatever is necessary for balance) of its schools to the National Conference. The rotating of the American Conference schools will come from the identified “Core Cluster” schools. “Core Cluster” is identified as the schools that lie closest to the NYS Thruway. The “Core Cluster” schools were determined to be Fowler, Jamesville-DeWitt, East Syracuse Minoa and Nottingham. The rotation was determined by a blind draw resulting in the order listed in the previous sentence. Each school will rotate to the National Division for a two-year period beginning in the 2009 re-alignment year. At the end of the two years that school will return to the American Conference and go to the back of the rotation.

The following provisions are for schools that enter Class A due to relief or enrollment change. Any new school that enters Class A will automatically go to the top of the rotation and be placed in the National Division for two years. At the end of two years that school will become a permanent member in the American Conference unless the school is identified as a “Core Cluster” school. If the change is on an even year (non-re-alignment), this school will serve one year then go back to the top of the cycle and serve their two years.

Example: Chittenango is a “Core Cluster” school and would become part of the regular rotation.

Example: Oswego is not a “Core Cluster” school and would become a permanent member of the American Conference and not have to serve another rotation.

If the new entrants to Class A were naturally National Conference schools they would then be placed in the National Conference.

Example: Indian River considering their proximity to Carthage, Watertown and Camden.

Example: Oneida considering they have always been a National Conference school any time they have been in Class A.

If two schools enter the American Conference in the same year and are not considered “Core Cluster” schools they will both go to the top of the rotation list and serve a two-year rotation to the National Conference. The order in which the schools rotate will be determined by a blind draw.

In any year where the natural order of schools favors the National Conference and there are two or more schools in this conference then the same philosophy will apply to balance out the American Conference. If and when this is necessary we will do a blind draw to determine the order of the rotation of schools.

Kevin DeParde (ESM Coach) made the motion to adopt this as the Class A alignment philosophy this motion was seconded by Ken Avery (Fulton Athletic Director). The discussion took place and the roll call vote yielded a unanimous decision in adopting this philosophy.

Respectively submitted,

Tom Schoen and Kevin DeParde – Class A reps